

DRAFT MINUTES OF AFRICAN MANAGEMENT DEVELOPMENT INSTITUTES' NETWORK (AMDIN) EXECUTIVE COMMITTEE (EXCO) MEETING

VIRTUAL

DATE: 28 JANUARY 2026

TIME: 12:00- 14:00

ATTENDEES

PRESENT EXCO MEMBERS		SECRETARIAT
	President – Mr Tombola Muke (Chairperson)	Ms Pumla Nhleko
	Secretary-General – Represented by Dr Lakela Kaunda	Ms Mamphoke Mohlala
	VP Southern Africa – Prof. Jacob Malungo	Ms Abigail Sackitey
	VP East Africa: Dr James Nkata	Mr Dino Poonsamy
	VP West Africa – represented by Dr. Samuel Yaw Appiah-Marfo	Prof. Bavon Mupenda
	VP North Africa – Ms Nada Biaz	Mr Rabii LEOUIFOUDI
	APOLOGY:	Ms Faith Nyaka
	VP Prof Samuel Bonsu	Dr Johnny Pietersen
	SG Ms Phindile Mkwanzazi	
	VP Central Africa – Dr Gladys Njoukiang – No Apology rendered	

Items	Decisions/Actions	Responsible Person	Due Date	Status
Opening of the meeting	The meeting was officially opened by Mr. Muke, who extended a warm welcome to all members present. The President expressed appreciation for everyone's	President - Mr Tombola Muke	N/A	N/A

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	<p>time and commitment, highlighting the importance of the discussions scheduled for the meeting.</p> <p>Apologies were received from the Secretary-General, Ms Phindile Mkwanazi and VP West Africa, Prof Samuel Bonsu.</p> <p>The agenda was adopted as presented. The adoption was moved by Prof James Nkata and seconded by Prof Jacob Malungo.</p> <p>The minutes of the previous meeting were adopted as circulated. The adoption was moved by Prof Malungo.</p>			
<p>Update on the preparation of the conference of the 2nd Transformative Public Service Leadership for Sustainable Development and Inclusive Growth in Africa.</p>	<p>Dr Heroldt Murangi, Executive Director; NIPAM presented an update on preparations for the Second Annual AMDIN Conference scheduled for 18-20 May 2026 in Namibia. The presentation covered progress on the design and distribution of conference posters and invitations, the development of the official programme, and the status of abstract submissions.</p> <ul style="list-style-type: none"> • Further details were provided on venue arrangements, proposed keynote speakers, moderators, and session chairpersons. The Committee also outlined logistical arrangements relating to accommodation, transportation, and 	<p>Secretariat</p>	<p>Ongoing</p>	<p>The ED to present during the meeting on 17 May 2026 on the readiness for the conference.</p>



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	<p>sightseeing, as well as ongoing engagement with sponsors and exhibitors, including the circulation of sponsorship and exhibitor letters.</p> <p>Decision:</p> <ul style="list-style-type: none"> EXCO members to indicate interest in chairing sub-themes to fast-track program finalization. Prof Jacob Malungo proposed to be the Programme Director for the Gala Dinner during the conference 			
<p>African Governance Programme Update</p>	<p>Ms Faith Nyaka provided an update on the accreditation progress of the African Governance Programme in collaboration with Tshwane University of Technology (TUT). It was noted that while the project has experienced delays in meeting key milestones, recent developments indicate improved progress and strengthened accountability.</p> <p>The programme has successfully completed internal quality reviews and received Senate approval. The programme qualification mix has been submitted to the Department of Higher Education and Training (DHET) for approval. Ms Nyaka highlighted that the introduction of formal monthly progress meetings and</p>	<p>Secretariat</p>	<p>Ongoing</p>	<p>An update to be provided as part of the SG's report</p>



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	<p>increased executive involvement has significantly improved oversight and accountability.</p> <p>Decision:</p> <ul style="list-style-type: none"> • Await DHET approval of the qualification mix. • Submit the programme to the Council on Higher Education (CHE) for accreditation following DHET approval. • Finalise lecturer profiles. • Facilitate the conclusion of MOUs to enable AMDIN member institutions to participate in the practical components of the programme. 			
<p>AMDIN JOURNAL UPDATE</p>	<p>Dr Peterson, Editor-in-Chief, provided an update on the Africa Journal of Public Sector Development and Governance (AJPSDG). The Journal has published seven volumes since 2018, serving as a continental platform for public sector scholarship. Delays in manuscript management and publication of Volume 8 (2025 edition) were noted due to the MoA with North-West University (NWU) not yet being signed. The Editorial Team and NSG Research Unit continue to manage submissions, though peer reviews have been slow. To address the delays, it was proposed to publish three completed articles in Quarter 1 2026, with the remaining articles released incrementally via</p>	<p>Secretariat</p>	<p>Ongoing</p>	<p>An update to be presented as part of the SG's report</p>



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	<p>SABINET. The Committee supported this approach and stressed the need to finalise the NWU partnership.</p> <p>Decisions/Actions:</p> <ul style="list-style-type: none"> • Explore the feasibility of a special edition of the AMDIN Journal based on conference papers; communicate submission requirements to authors. • Proceed with publication of the three completed articles for Volume 8 (2025 edition) within Quarter 1 of 2026. • Continue negotiations with Northwest University to finalise the Memorandum of Agreement. • Maintain incremental publication of remaining articles via SABINET. • Editorial Team to monitor and expedite the peer-review process to prevent further delays. 			
<p>FINANCIAL REPORT AND MEMBERSHIP FEE PAYMENT</p>	<p>The Secretariat tabled the AMDIN Financial Report covering the period 1 January 2025 to 30 October 2025, with comparative figures for 2024. AMDIN remains registered as a non-profit organisation, with the National School of Government continuing to</p>	<p>Secretariat</p>	<p>Ongoing</p>	<p>An update to be presented as part of the SG's report</p>



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	<p>provide administrative support following the conclusion of the hosting agreement.</p> <p>The Committee noted that the overall cash balance increased by 9% from December 2024 to October 2025, mainly due to reduced operational expenditure and the timing of supplier invoices. The MarketLink account reflected a 4% increase, while the 32-Day Notice account showed minimal movement.</p> <p>Decision/Action:</p> <ul style="list-style-type: none">• Process and confirm AMDIN’s 20% contribution to the Namibia Conference budget (4700 USD).• Members to submit proof of payment immediately upon settling membership fees.• Regional VPs to convene meetings to encourage payment of outstanding dues.• Secretariat to follow up with members in arrears and send reminders.• Update AMDIN bank account signatories and finalise all required documentation.• Follow up with accountants and SARS to resolve outstanding tax matters.			




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<p>Status on the inactivity of the Centra Africa Region and way forward</p>	<p>The EXCO noted with concern the continued non-participation of the Central Africa Region in meetings and coordination activities.</p> <p>Decision:</p> <ul style="list-style-type: none"> EXCO resolved that an in-person engagement be undertaken with the President and Secretary-General to better understand the underlying challenges and to engage the Vice President through a formal meeting. It was further agreed that, following this engagement, the proposal of a possible co-chairing arrangement may be explored if deemed necessary. 	<p>President and Secretary General</p>	<p>17 May</p>	<p>The President to provide an update</p>
<p>Regional Reports</p>	<ul style="list-style-type: none"> All regions reported active engagement in capacity-building, policy development, research, and regional/international collaborations. Common challenges include membership fee collection, funding constraints, and uneven regional activity levels. Planned activities for 2026 focus on strengthening collaborations, enhancing training and research, and promoting knowledge-sharing. 	<p>Vice-Presidents</p>	<p>Ongoing</p>	<p>Regions to provide reports</p>



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	<ul style="list-style-type: none"> VPs requested continued technical, institutional, and financial support from AMDIN to achieve regional objectives. 			
<p>25th Session of the Committee of Experts on Public Administration of the Economic and Social Council 13-17 April 2026</p>	<p>The Committee noted the invitation to the President and the Secretary-General to attend the UNDESA Committee of Experts on Public Administration meeting to be held in New York in April 2026 and expressed support for their participation. The Committee noted the strategic value of AMDIN's participation in strengthening visibility, positioning the network within the UN system, and exploring formal collaboration opportunities.</p> <p>Decision/Action:</p> <ul style="list-style-type: none"> The President and Secretary-General are supported to attend the UNDESA meeting. To arrange a side meeting to introduce and promote AMDIN and explore potential areas of collaboration with UNDESA. The President to coordinate with other EXCO members who may have received similar invitations. 	<p>Mr Tombola Muke</p>	<p>15 April</p>	<p>An update as part of the SG's report and the President to update the EXCO on the way forward</p>



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Way forward and closure of the meeting	The President expressed appreciation to all members for their active participation and valuable contributions. The Committee agreed that the next EXCO meeting will be held in Namibia on 17 May 2026, on the margins of the Annual Conference.	President	N/A	N/A



MR TOMBOLA MUKE
PRESIDENT
DATE: 07-06-2026