

**DRAFT MINUTES OF AFRICAN MANAGEMENT DEVELOPMENT INSTITUTES' NETWORK (AMDIN) EXECUTIVE COMMITTEE (EXCO) MEETING**  
**GHANA INSTITUTE OF MANAGEMENT AND PUBLIC ADMINISTRATION (GIMPA)**

**DATE: 27 APRIL 2025**

**TIME: 17:00- 20:00**

**ATTENDEES**

<b>PRESENT EXCO MEMBERS</b>		<b>SECRETARIAT</b>
	President – Mr Tombola Muke (Chairperson)	Ms Pumla Nhleko
	Secretary-General – Prof. Busani Ngcaweni	Ms Mamphoke Mohlala
	VP Southern Africa – Prof. Jacob Malungo	Mr Kubele Hlaethwa
	VP West Africa – Dr Patrick Tandoh-Offin	Dr Johnny Pietersen
	VP East Africa represented by Prof. Wilberforce Turyasingura	Ms Abigail Sackitey
	<b>JOINED VIRTUALLY</b>	Mr Reagan Muamba Kabankanga
	VP Central Africa – Dr Gladys Njoukiang	<b>JOINED VIRTUALLY</b>
	VP North Africa – Ms Nada Biaz	Mr Dino Poonsamy
	<b>APOLOGY:</b>	Prof. Bavon Mupenda
	VP East Africa: Dr James Nkata	Mr El ABBADI Zouhair
		Mr Rabii LEOUIFOUDI



Items	Decisions/Actions	Responsible Person	Due Date	Status
<b>Opening of the meeting</b>	<p>The meeting was opened at 17:00 by the President, Mr Muke, who welcomed all members present, both in person and virtually. The President appreciated everyone's time and commitment, emphasising the importance of the scheduled discussions.</p> <p>The agenda of the meeting was adopted without any amendments.</p> <p>The minutes of the previous meeting were adopted without any amendments.</p>	<b>President - Mr Tombola Muke</b>	<b>N/A</b>	<b>N/A</b>
<b>Secretary-General's Report</b>	<p>Prof. Busani Ngcaweni formally welcomed Mr Muke, conveyed best wishes for his tenure and reaffirmed the Executive Committee's full support and commitment. He also expressed heartfelt appreciation to the outgoing President for his exemplary leadership and dedication, acknowledging the significant progress made during his term.</p>	<b>Secretariat</b>	<b>N/A</b>	<b>N/A</b>



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	The Secretary-General presented a detailed update on the ongoing projects, highlighting key developments and achievements in the following areas discussed below:			
<b>Online African Charter training</b>	<p>The status of the online training programme on the African Charter on Values and Principles of Public Service and Administration was discussed and reviewed.</p> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>It was agreed that the Secretariat would draft and send a formal communication to the African Union, providing an update on the status of the training programme. The communication is to be signed by the President and submitted before June 2025.</li> </ul>	Secretariat	30 June 2025	The letter was sent to Mr Issaka Garba Abdou Officer In Charge: Directorate for Governance and Conflict Prevention.
<b>African Governance Programme</b>	The Secretary-General presented an overview of the African Governance Programme, which is a postgraduate diploma at National Qualifications Framework Level 8, designed for public	President, Vice-President and Secretariat	Ongoing	Update report to be presented during the



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	<p>servants and other eligible individuals. The programme promotes African-cantered governance, Pan-Africanism, and regional integration. It consists of ten modules and addresses governance challenges across the African continent.</p> <p>The National School of Government, the Tshwane University of Technology, and the African Management Development Institutes' Network finalised the review of the modules in 2024. The Tshwane University of Technology is currently undergoing its internal approval processes. The next steps include submitting applications to the Department of Higher Education and Training, the Council on Higher Education, and the South African Qualifications Authority.</p> <p><b>Decision:</b></p>			meeting In progress.



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	Learner recruitment will commence in 2026 after completing all required approval processes successfully.			
<b>Proposed amendments to the AMDIN Constitution</b>	<p>The proposed amendments to the AMDIN Constitution were presented to the Executive Committee for discussion. It was acknowledged that, in accordance with the provisions of the Constitution, the authority to amend and adopt these changes rests with the General Assembly.</p> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>Agreed that the Secretariat would circulate a formal communication to all regions requesting written comments and suggestions on the proposed amendments to the AMDIN Constitution.</li> <li>It was agreed that the Secretariat would draft and circulate a letter to initiate the process of identifying the next host</li> </ul>	<b>Secretariat</b>	<b>30 September 2025</b>	Completed, final draft to be shared with EXCO members for approval.



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	country for the General Assembly by September 2025.			
<b>Revamped Website</b>	<p>The newly revamped AMDIN website was officially launched, with positive feedback from members regarding its user interface and content.</p> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>• The creation of a sub-committee comprising Heads of Communication from each region to coordinate, collect, and streamline information-sharing to ensure regular updates to the network's website and social media platforms.</li> <li>• The sub-committee will convene a meeting to discuss communication issues regarding the network.</li> <li>• Each region is encouraged to regularly share updates and activities from their institutions to ensure the website remains current and reflects regional engagements.</li> </ul>	<b>Secretariat and Vice-Presidents</b>	<b>31 July 2025</b>	Members urged to share current activities to upload on the website



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<b>AMDIN Journal and Board Meeting</b>	The Chief Editor of the AMDIN Journal reported on the progress made, noting the successful release of the 2024 edition and its publication on the Sabinet platform. A key highlight was signing a publishing partnership agreement with North-West University (South Africa) to enhance the Journal's credibility and quality. The report also referenced ongoing efforts to revise and improve the Journal's editorial policy. In this regard, a meeting of the Editorial Board is scheduled alongside the conference on 29 April 2025 to discuss these developments and formally update the policy.	<b>Secretariat</b>	<b>Ongoing</b>	Update report to be presented during the meeting In progress.
<b>Financial Report and Membership Fee Payment</b>	The Chief Financial Officer presented a financial report from January 2024 to March 2025, highlighting the current cash position, operational expenses, and ongoing challenges related to tax registration, membership fee payments, and financial administration.	<b>Secretariat</b>	<b>Ongoing</b>	Update report to be presented during the meeting In progress.



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<b>Regional Reports</b>	<p>The AMDIN East African Region held a virtual planning meeting in April 2025, focusing on the AMDIN Implementation Plan, including capacity building, curriculum development, digital transformation, research, benchmarking, and communication strategies. Members were tasked with nominating experts and paying annual membership fees. Two regional representatives were appointed to the AMDIN Journal Board.</p> <p>The North African Region's report to the AMDIN EXCO on 27 April 2025 highlighted participation in the AFGOV programme, contributions to public administration journal submissions, and efforts to expand membership by inviting the National School of Administration, Journalism and Magistracy of Mauritania. Strategic partnerships were pursued with the National Institute of Public Administration (Zambia), the Ghana Institute of Management and Public Administration, the Kenya School of</p>	<b>Vice-Presidents</b>	<b>31 August 2025</b>	N/A





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	<p>Government, and the National School of Government (South Africa). Morocco paid its 2025 membership fee and reaffirmed ENSA's commitment as Vice-President for the North African region and to the development of the AMDIN network AMDIN network.</p> <p>The AMDIN West Africa report highlighted the absence of MDI reports and emphasized the importance of preparing annual reports. The Strategic Plan focused on encouraging regional collaboration and the upcoming launch of AMDIN's new website, blog, and newsletter. Updates were provided on ongoing collaborations and progress for the AMDIN conference. Members were urged to pay outstanding dues, focusing on Nigerian MDIs.</p> <p>The Southern African region emphasized resource mobilization, active membership, and joint proposals to sustain and expand its</p>			



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	<p>impact on governance and service delivery across Africa.</p> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>Following the reports provided by all the VPs, the meeting proposed implementing monthly webinar programs hosted by each VP to attract more members and boost participation across all regions. This initiative aims to increase engagement and address the challenges of low involvement within the network.</li> </ul>			
<b>Update on the conference of public affairs and development (ACPAD)</b>	<p>An update on the ACPAD conference was provided, detailing the current planning status and expected contributions from AMDIN members and noting the support to French-speaking members.</p> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>A one-page Expression of Interest (EOI) form will be developed to determine the next conference host, which will be</li> </ul>	<b>VP: West Africa Dr Patrick Tandoh - Offin</b>	<b>31 July 2025</b>	Completed



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	<p>shared with EXCO members for feedback before wider distribution.</p> <ul style="list-style-type: none"> <li>Identify opportunities for joint webinars across regions to strengthen collaboration and share best practices.</li> </ul>			
<b>The Continental Celebration of the 2025 African Public Service Day (10th Edition), 21–23 June 2025, Addis Ababa, Ethiopia</b>	<p>Plans for AMDIN's participation in the 10th Edition of the Africa Public Service Day (APSD), scheduled for 21–23 June 2025 in Addis Ababa, Ethiopia, were discussed during the EXCO Meeting.</p> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>It was agreed that regions interested in attending the APSD should notify the Secretariat in advance.</li> <li>The Secretariat will liaise with the African Union (AU) to facilitate arrangements for the participation of additional members.</li> </ul>	<b>President, Vice-President and Secretariat</b>	<b>31 May 2025</b>	Completed, report to be shared with EXCO members.
<b>Way forward and closure of the meeting</b>	The President expressed appreciation to all members who attended the meeting, both in person and virtually, and acknowledged their valuable contributions. Members were encouraged to ensure timely payment of	<b>President</b>	<b>N/A</b>	N/A



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	membership dues. The meeting concluded with a proposal to virtually hold the next EXCO meeting in November 2025.			

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MR TOMBOLA MUKE  
PRESIDENT  
DATE: FEBRUARY 03, 2026